



Washington Association for Middle Level Education

Meeting Minutes for March 31, 2007  
Seattle, WA  
St. Joseph School

**Attending**

Connie Weiner  
Brian Jones  
Jan Burgess

Rick Boyle  
Jo Anne Carbonetti

**Call meeting to order 8:50 am**

**Old Business:**

Approved Minutes (February 10, 2007 Board Meeting)

**New Business:**

**Budget:**

- Rick gave an overview of WAMLE's Financial Report
- Discussed budget items including operating expenses and professional development
- WAMLE will donate \$50.00 to NMSA Foundation
- Approved 3-ticket membership drive
  - Each member will receive a 3-ticket membership drive and could win a free WAMLE registration for upcoming conference in October!
- We looked at expenses and how to generate income
  - Membership renewal
  - Sponsors
  - NMSA workshop
  - WAMLE conference in October
  - We only have two new members signed up
  - Some of the board members renewed membership

**1. NMSA Workshop:**

- Only 60+ educators registered by Friday (3-30) – target is 200+ attendees
- We need to promote the workshop more – every board member promised to contact at least 5 colleagues about the upcoming workshop and urge attendance
- Connie will contact Chris Rochell (NMSA) to send out a reminder email to all Washington State NMSA members
- WAMLE reception will be held at Connie's house after the keynote speaker

- Connie's grad student, Kristi, will contact grocery stores for donations (food, drinks, plates, etc.)
- We only have \$129.00 for the reception
- We have students from CWU who volunteered to help during the workshop ( registration table, greeters, supporters of any needs the speakers may have)
- Connie will create WAMLE poster
- Kristi will contact Visitors Bureau for cases of apples

## **2. Recruiting Board Members:**

- Dotty Shireman has accepted our offer to be an active WAMLE board member – she will be our “community/business” representative. Dotty has done a tremendous job promoting WAMLE and NMSA workshop. She went from school to school and dropped off the materials and spoke to teachers and administrators! We are very excited to have her on board ☺
- We are still looking for teachers to join the board
  - JoAnne will contact UW (middle level program)
  - Rick will contact private schools
  - Brian will contact Spokane

## **3. Affiliate Summit:**

- Connie will go to the Affiliate Summit – will check the cost for ticket & hotel
- The board members present are unable to go with Connie to the Summit – we still hope to send one more board member to Columbus (Dotty is also unable to do so – Keith expressed interest)

## **4. Sponsorship:**

- Rick will contact “Houghton Muffin” to help sponsor Awards
- Connie will contact Dr. J to help sponsor Awards and/or Reception

## **5. Newsletter:**

- Difficulties with submitting articles on time and publishing newsletter
- Brian and his school staff agreed to take on the newsletter as he has the capacity and expertise to do this.

## **6. Other Issues:**

- Kristi will update databank and send out new membership packets
- Kristi will create email account of members to make it easier to contact them
- Connie will create WAMLE renewal membership form
- Kathy is getting the mail and forwarding it to Connie and/or Rick

**Meeting Adjourned at 11:00 am**