

# WAMLE Board Meeting September 12, 2009

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**PRESENT:**

DEBBIE HASKELL  
CATHY GERSICH  
RICK BOYLE  
BEN TALBERT  
STEPHANIE STROW

**ABSENT:**

KEITH SALYER  
BRIAN JONES  
DOTTY SHIREMAN  
MECHELLE LALANE

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1. Call to order at 10:00 am by Debbie Haskell at Fairhaven Middle School.

**Old Business:**

2. Approval of minutes from June 13, 2009 board meeting.

2.1 Revised spelling of names

2.2 Rick moved for approval, Cathy seconded. Approved 5-0-0

**New Business:**

3. Treasurer's Report:

3.1 Current Balance- \$2525.19

3.2 Rick noted that Ralf's Bakery had not cashed \$290.65 check for sandwiches provided at Spring Conference

3.3 Cathy moved for approval, Stephanie seconded. Approved 5-0-0

4. Updates for Annual Conference, April 23-24, 2010: Ben will serve as the conference chair

4.1 Oregon Middle Level Association: Debbie reported that OMLE is not prepared to partner with us this year for a regional conference but may be interested next year. Jan Burgess will continue to be our liaison with the Oregon folks.

4.2 Location Updates: Ben and Keith both contacted Green River Community College and they are willing to partner with us for the Friday portion of the conference. Ben is still waiting for confirmation and cost. Rainier M.S. is a viable option for the Saturday portion of the conference if GRCC is unable to accommodate us.

4.3 Status of keynote speakers: Rick Wormeli is penciled in for the morning portion of Friday and Christian Moore is confirmed for the afternoon. Jack Berckmeyer is confirmed for Saturday's keynote.

#### 4.4 Anticipated Conference Expenses:

4.4.1 Presenters- Rick has requested that Rick Wormeli donate his time on Friday morning, if he is unable to do so the cost will be \$2,000 for half the day or \$4,000 for the full day. Possible reimbursement of travel expenses for Christian Moore and Jack Berckmeyer

4.4.2 Venue- Dependent on location

4.4.3 Meals- Dependent on location, if at Rainier MS we can use the district for catering

4.4.4 Liability Insurance (if needed)- to be obtained as soon as venue is confirmed

4.4.5 Postcards- Dependent on quantity needed, quality of materials and postage

#### 4.5 Publicity:

4.5.1 Website- Dotty will continue to update conference information as it becomes available

4.5.2 OSPI- Dotty will update information on the OSPI site as it becomes available

4.5.3 NMSA- Debbie or Keith will get the conference listed on NMSA site as soon as venues and keynote speakers are confirmed

4.5.4 Newsletter- All articles are due to Dotty by September 25, conference details will be included along with registration form

4.5.5 Postcards- Cathy and Stephanie will design a postcard to be sent to members

4.6 Call for Proposals: Debbie will create the form for electronic submissions of proposals. The form can be based off of the one used for last Spring's conference with the addition of a section for speaker biographies.

4.6.1 Proposals due January 8, 2010

#### 4.7 Participant and Vendor Registration:

4.7.1 Stephanie will update participant registration forms with the following information-

-Non-member \$100 one day

\$125 two days

-Member \$75 one day

\$100 two days

-Student \$25 one day

\$50 two days

4.7.2 Vendor registration \$250 per table

#### 4.8 Housing and Activities:

4.7.1 Ben will locate housing available in Auburn and Dotty will locate housing in outlying areas.

4.7.2 Ben will look into booking a middle or high school jazz band to play for a possible Friday evening reception.

#### 4.9 Sponsors:

4.9.1 Debbie will contact Puget Sound Energy to see if they are available to provide low flow showerheads and/or compact florescent bulbs for conference participants.  
-Debbie will also contact National Geographic.

-Stephanie will contact Launching Success, the teacher bookstore that was a vendor at the Spring conference.

-Rick will contact the Clicker Lady who voiced interest in being a vendor at this year's conference as well.

-Ben will send out the sponsor letter he wrote several years ago so board members can locate sponsors for food costs, facility fees and/or keynote speakers.

#### 5. Membership

5.1 Possible Partnerships: Board members will check with other local, state and national organizations to establish reciprocal partnerships to increase membership and improve participation in conferences, etc.

5.1.1 Ben will check with PTA and classified organizations

-Cathy will check with WAEA, NEA, WEA

-Rick will check with private schools

-Stephanie will check with local affiliates of NCTE and IRA

6. Summer Institute: Debbie mentioned the possibility of WAMLE hosting a summer institute at Central Washington University.

7. State Reception at NMSA Conference: WAMLE will not host a reception at this year's national conference.

8. Constitution and By-Laws: Discussion tabled until next meeting on October 3, 2009.

9. Rick moved to adjourn meeting, Ben seconded motion. Meeting was adjourned at 1:45 pm.

