

BOARD MEETING
January 12, 2008

St. Josephs Middle School, 700 18th Avenue East, Seattle, WA

1. **Welcome** - Jack Berckemeyer
2. **Present:** Jack (National Middle School Association), Jan Burgess (Oregon liaison), Stephanie Strow (Fairhaven Middle School Educator), JoAnne Carbonetti (Pioneer Park Middle School Principal), Dotty Shireman webmaster, Don Rash AWSP, Keith Salyer-secretary, Rick Boyle - Treasurer /founding father, Ben Talbert (Auburn Middle School principal), Connie Weiner President, (Totem Middle School assistant principal)
3. **Old Business:**
 - a. Overview of last two unofficial WAMLE Meetings (NMSA conference & St. Joseph's) met to keep track of progress and get clear about direction, Business plan for membership & conferences.
4. **New Business:**
5. Overview/update: **NMSA Workshop March 8, 2008** (Connie)
 - a. Go through attendees of last workshop, contact them. NMSA has list. Divided people from list, contacted. Connie thinks will be sold out. Should send in registration asap
 - b. Connie & Dotty talked with janitor at Todd Beamer High School, gathered info, took pictures. Great Hall has round tables, each will seat 6. Other room will be 3 combined classrooms - set up rooms night before, 5:30.
 - c. *Chocolate Smith & Deli Jones ¹Currently \$13.00 will include breakfast and lunch, but no coffee. For \$14.50 can include continental breakfast (juice; water; pastry, bread, muffin assortment) with coffee and lunch (assorted cold sandwiches, cookie, assorted salads, water). Easy and quick.
 - d. If 150 attendees = \$10 back, otherwise \$5.
 - e. Day picked - avoid WASL. Great line-up. Probably best NMSA conf.
 - f. Can we put 125 in classroom? Great Hall for Janet Allen *Leave Einstein desks, face wall instead of windows. Need Friday night to rearrange. Ben bring paper rolls. Meet 5:30 Ask Key Club

¹ . Send info regarding caterer to NMSA to persuade to have coffee.

- volunteers to help move tables Friday (limit how many)
- g. Book store- shipping; Ben will store at his house or school.
- h. Need volunteers to man registration table- no babies or distractions
- i. Need signs for directions. Do arrows separately. Dollar Store.
- j. Name tags with Board Members Special
- k. Already have posters
- l. Giveaways - Rick Boyle - email NMSA for NMSA membership, conference (national and state), Joanne - wine basket, 1-year membership with 2 for price of 1? 2 \$15 coupons for popular place, e.g., Starbucks, Great Harvest Bread, etc.
- m. Dual membership package? Everybody who's already a member or who joins today gets to participate. Print membership forms.

Jack will address the following topics:

- n. How NELMS works with other affiliates in their region

New England League of Middle Schools - does all professional development for 7 states. NMSA is similar to NELMS in that it oversees our affiliate unlike others. Our affiliate went from defunct to emerging. Governed by membership not affiliate so we can't have member on board. Need to get everyone on same page. Is NMSA subsidizing affiliates? They manage memberships, invoices, send out packets. Who does labels? Address changes? Credit cards? Purchase orders. Resources. Membership options through NMSA
 Future Professional Development Dates
 WAMLE's successes and frustrations

What should happen at the next five Board Meetings/ Work sessions.

1. **Website** - if changing, need to update print website, discuss @ 9-2 meeting. Bring laptops, write articles. Designate last hour to come up with articles.
2. **Journal** - conversation about newsletter, content, who's providing, how often
3. **Financial stability/ Marketing/ non-profit status** - support. NMSA filed. Has it come back?
4. **Constitution and by-laws** Make changes now if necessary.
5. **Membership**
6. **Overview** of NMSA resources and benefits

7. **Future Professional Development** - location, content, dates

Friday night setup

*Key Club help - Dotty ask Diya
Jan Burgess, Stephanie, Joanne, Don, Ben, Rick,
Connie, Dotty will be there

Sat

Registration
Book sales
Membership
Catering table
*Presenter greeter "speaker hosts" Connie and Dotty
Set-up - on-site
*Secure area for presenters belongings - locked *
Dotty will look into
Pick up presenters from hotel - Who? Which hotel?
Prizes - Rick
Forms ?
Registration forms - Dotty
Directions - Dotty - on [TBHS](#) website, but will put on ours, too.
Caterer - Dotty is in contact, also with Connie
Clock hours - Joanne
Butcher paper, books, materials storage - Ben
Decorations - Connie

Benefits: Middle School journals, middle school buys \$85 dual membership
Ipod interviews - Jack recorded. "This we believe...
So many resources available, explain at next meeting and how to access.

Go to NMSA website to see resources; professional

Check for \$3000 WAMLE is reemerging, 4 of original 6 still on board.

Timeline - own conference 2010.

European League of Middle Schools. Requires all middle schools to belong

Contact info on website?

Basic info - forward

Email address only recommended. Everyone gave permission for emails. "Private school liaison" for Rick

Stephanie - give her school; wants to stay with us.

Bring calendar for next year dates.

***Success in the Middle Act** - push funding for math and science. Is moving, but has been in standstill with elections. Ask to speak to person who's the legislative aide for person. Cantwell and Murray. Build momentum.