

## WAMLE BOARD MEETING MINUTES

April 17, 2010

From 9:30 AM – 1:30 PM

Rainier Middle School

Auburn, WA

1. **Welcome - Present: Ben, Debbie, Keith, Brian, Steph, Rick, Dotty; Absent: Cathy**
2. **Old Business:**
  - a. Approval of minutes from March 20, 2010 board meeting – Program=minutes -> approved
3. **New Business:**
  - a. Treasurer's Report – discussed specific expenses and income; PayPal is expensive to use.
  - b. Registration update
  - c. CONFERENCE, CONFERENCE, CONFERENCE
    1. Location
      - a. Maps to GRCC and Rainier MS
      - b. Parking at both venues - Shuttle at GRCC; 80 kids carpooling → park at SIR or park at Rainier MS.
      - c. Signs for sites – Tell Cathy: Print on ledger paper; Ben's printer costs \$6/sheet. Or can print on regular paper and have colored construction paper behind it for emphasis.
      - d. Ben will have sandwich board signs – book room/author's /library – vendors – (Long range forecast – rain Friday, showers Saturday so have to plan accordingly)
    2. Registration needs
      - a. Coverage for Friday – Rick and Steph; Brian will help when arrives; Dotty available
      - b. Coverage for Saturday: general – Rick, Steph, Brian; presenters – Debbie; authors - Cathy
      - c. Name tags and lanyards – designate board, presenter, author, facilitator
      - d. Conference program and clock hour forms – [Fill out evaluation at end of day, trade for clock hour forms] [DRAWING #23 – tickets in packets; on Saturday]
      - e. Conference bags – Keith has, getting stuffed by grad assistant
    3. Decorations [Cathy will bring flowers, vases, rocks]
    4. Coordinate Barnes and Nobles Bookstore and vendors recommend just list, no logos on web; doorprizes:  
HotMath.com – 1-Year license to Hotmath.com solutions and videos (\$900 value);  
free 6-month license to Catchup Math (\$2250 value);  
Nuts & Bolts Symposium nutsandboltssymposiums.com - 1 free Early Bird Registration (\$499 value);  
The Chariot Group;  
Lockerworks - Lockerworks Organizer set of 3 Ecobags;  
Rand McNally- The Washington Journey student text (StoryPath –Margit McGuire);  
CIM Technology Solutions
    5. Welcome and introduce board –Debbie and Steph
    6. Introduce GRCC Vice President April Jensen – Ben
    7. Introduce Rick Wormeli – Rick Boyle and names of students from St. Joe's -Nathan Wolfe, Elise Laura
    8. Assist Rick Wormeli – Dotty and St. Jo's students; Rick drive him to airport, then return for setup; Tech person from GRCC will be available to help with set-up; Steph will bring Rick W. to GRCC
    9. Coordinate lunch logistics - Ben
    10. Introduce St. Joseph's choir – Rick/ kids
    11. Introduce Representative Patrick Sullivan - Ben
    12. Introduce Jack Berckemeyer (Friday) - [Rick B. get clearance first, ask Rick W. to introduce him. in Copenhagen right now!! Volcano eruption currently preventing outgoing flights all over Europe.]
    13. Coordinate Wine and Cheese Social Rick

14. Dinner reservation – place and numbers **Verrazano's, 23rd, 12 people 7:30** Debbie, Keith, Brian, Ben, Steph, Rick, Jan, Jack, Cathy, Christie, Dotty
15. Coordinate Saturday's breakfast – 20 tables, 6 per table in flying V; 100 black folding chairs up in front. Band on stage
16. Welcome and Introduce Superintendent Herren - Ben
17. Introduce Jack Berckemeyer - ??? and names of students from Rainier MS
18. Author's room: Teri Hall, Jan Burgess, Christy Raedeke, Patrick McManus, Margit McGuire, Jack Berckemeyer, Cindy Knisely
  - a. Tables for each in library
  - b. Schedule to post at library
  - c. Facilitators for author's room - Steph
19. Concurrent sessions - Debbie
  - a. Signs for each room
  - b. Facilitator for each session [Remove Ben's MSP session; adjusted schedule and room locations, moved all to 2<sup>nd</sup> hallway instead of 3rd]
20. Coordinate lunch logistics - Ben
21. Introduce Miller Jr. High Steel Drum Band - Brian
22. Introduce Christian Moore - Ben and name of student from Rainier MS
23. Closing remarks and door prizes
24. Other

**d. Other notes (see below)**

Ben reflection for next time – too much time planning as opposed to promoting  
 How to get people to come –put out lots of effort to tell, little response. Principal/Superintendent from Thorp coming. Publicity needed somehow.

Rick has 47 page PowerPoint. Determine how many slides/page. Keith said he can print.

**SIGNS:** WELCOME to WAMLE SPRING CONFERENCE: Alternative Energy: Powering Middle Level Learning

By each room –presenters, session, time

End of hallway – Break-out sessions this way, arrow to right, arrow to left

Bathroom sign? – not needed since easy location to spot

Author's room – Steph will take care of

Registration Table on Friday at GRCC; Change time to 7:30

Sign – “Please respect that there is a conference going on below” or something to point out we'd appreciate quiet - message to post in loft area over hall at GRCC

Ben's secretary – will order lanyards for 125; Ben will have clock hour forms available

WAC If don't have a resume, have professional certification form to fill out - have proof qualified to talk about what they're talking about.

Clock hours: 12.75 hours

Rick will contact vendors, alert that going between two locations.

~~Update website with changes on session times, Cindy Knisely schedule~~

<Make sure link to application for board position works.>

Recycle bin for programs

We have 150 meals per spot.

Whom should we invite to the wine social on Friday?